

Minutes for General Committee Meeting, February 6th 2020, 19.30 at the clubhouse.

Present: Nigel Cook, Bernie Hetherington (after item 8.4), Carole Newman, Tia Reddish, Jon Scales, Marie Scales, Mick Scales, Marilyn Standley, Martin Standley, Daniel Stoker, Eric Strudwick, Julie-Anne White, Nick White, Chris Wood

1. Passing of GC Member Dudley Lean

The Committee received the sad news that Dudley Lean had passed away. Dudley was a recent member of the GC and will be sorely missed by the Committee and the wider Club. A 'in memoriam' will be made at the upcoming AGM with a collection taken for the RNLi with whom Dudley had a long-standing connection.

2. Apologies

No apologies were received.

3. Minutes of the previous meeting – 7th January 2020

A correction was made to 10.1 and AOB – Wivgigs Regatta should be amended to: Harker's Yard Gig Association Winter Series. The minutes were otherwise confirmed as an accurate record of the 7th January meeting and were approved by the GC following a proposal by Marilyn Standley and seconded by Nick White.

4. Matters arising not included elsewhere in the agenda

There were no matters arising to discuss.

5. Correspondence not included elsewhere in the agenda

- A thank you was received from the Harker's Yard Gig Association Winter Series for our hosting the recent event and cup.

6. Treasurers' Report and Finance

6.1 Update

- The GC received the YTD figures.
- Final profit for the year is £6682.00 of which most of that profit came from the bar takings and lettings; espec. weddings when takings are substantially higher. This figure is a significantly up on last year's figure where the Club made a loss of £1500.00. It was also noted that this was the highest % profit from the bar since 2012.
- 10 external classes a week take place in the Club Tue-Thu.
- The Treasurers noted that the Club is not liable to pay corporation tax on this profit as the profit is modest and the profits are spent on club activities/costs. It was also noted that a number of these events are for/by club members and not external bookings.
- Dinghies: £600 of expenditure used on dinghies were for the cadet boats.
- It was also noted that the Club spent £700 on engraving trophies which covered two sailing seasons.

6.2 Direct Debit Payments

The Treasurers reported that the least expensive option is for the club to accept a single payment each year for memberships; payment by instalments will cost the club significantly more. The GC agreed that the Treasurers set up a direct debit for membership – 13 votes in favour, 0 against – for single yearly payments only.

6.3 Contracts for Contractors

The Secretary reported that the contracts have been agreed and will be signed shortly for cleaning and bar staff.

7. House Matters

7.1 Events and Bookings

- A request has been received from Matthew Pearson to continue holding a church-related event at the clubhouse on a Sunday from 08:30-11:30. The GC discussed this as future Sundays may have events that will clash with club events and other bookings. It was agreed that Marie and Chris would discuss the dates of upcoming weddings which may require clean-up on a Sunday morning and then meet with Matthew and discuss their requirements further. In principle the GC is happy for the group to hire the premises, however some weekends will not be possible and therefore, should Matthew wish to continue, cancellation timelines would need to be confirmed – minimum two weeks' notice was proposed and approved by the GC. A discussion about use of the kitchen also needs to be undertaken.

7.2 Bar Committee

The new price list came into effect last week (End Jan 2020).

7.3 Lettings – Public Liability Insurance for Classes Held at the Clubhouse

The Secretary is investigating our responsibilities and will report back to the March Committee.
(All class tutors have PL insurance except the Philosophy group. Hon Sec)

7.4 Deep Fat Fryer

To note, the Club's insurance does not allow the use for a portable deep fat fryer. It was agreed that this information, together with rule regarding no candles, be added to the information given to prospective bookers.

8. Vice-Commodore's Report

8.1 Sailing Committee

- The minutes of the most recent Sailing Committee were received by the GC. The VC reported that at the most recent meeting a presentation by Jon Scales was given on the responsibilities of the Sailing Committee. Following the presentation it was agreed that the current SC would disband and a new SC would be formed with a mix of members from the old SC and new SC members who would be able to organise and deliver on water events. The GC requested that the complete list of SC members be brought back to the next GC for ratification (or confirmation via email from the GC if the SC meets prior) by the VC.

8.2 Grant Application Update

- No update is available at this time. Any grant applications are on hold until the Autumn when the Club has had a sailing season.

8.3 Fishing Boat on Graham Oakley's Mooring

Discussions are under way between Tony Higbee and the boat owner; the owner informed Tony that he would move the boat within the next week. The GC agreed that a formal letter will be sent to the owner if the boat is not removed within two weeks of this meeting.

8.4 Request by Corsairs to use facilities and Review of Wivgigs Membership

Members detailed the nature of the current relationship between WSC and Wivgigs, and WSC and Corsairs and previous discussions held between the two parties. The GC discussed the merits (or lack thereof) of a 'pay-to-launch' and it was agreed that this was not a suitable suggestion.

The GC discussed a variety of possibilities of ways of encouraging the Corsairs and Wivgigs to join with the club. A working group will be formed to discuss this in further detail - Martin Standley, Daniel Stoker, and Julie-Anne White offered to form this working group.

It was agreed that at the meeting tomorrow the VC would inform the Corsairs that whilst discussion between the clubs is ongoing they are able to launch and recover from our slipway. He will note that a temporary group membership (until 31 December 2020) will be set up in order to allow the Corsairs to launch and recover from our slipway for a set fee (TBC).

8.5 River Clean-Up

River clean up taking place on the 21st March. The club agreed to get involved in this event.

8.6 Purchase of Capstan for Safety Boat Recovery

This item will be discussed at a later meeting.

8.7 Charges for Personal Use of Club Boats

This item will be discussed at a later meeting.

8.8 Replace/Refurbish Safety Boat Trolleys

A quote has been received to replace the support at £385, and the uprights and beds for £485. The GC approved these funds.

9. Membership

9.1 Applications

- Application received from Ben Bradley, family membership; does not own a boat. First: Daniel Stoker , seconded: Jon Scales. The GC approved the membership.
- Application received from Anthea LeCorum, single membership; does not own a boat. First: Sue Hill, seconded: Chris Wood. The GC approved the membership.

10. Draft Environmental Policy and Implementation

The GC received a draft Environmental Policy and Inland Environment Checklist which was prepared by Nick White. Nick requested that the GC review these documents and, subject to any amendments, adopt these at the next GC meeting. The GC agreed to this and will confirm both finalised documents at the next meeting.

11. Buildings and Maintenance

11.1 Building Sub-Committee

Progress Update:

- Proposal - Purchase and install a CCTV system at the clubhouse: no update to report. Quote on installation is still pending.
- Proposal - Purchase and install a new heating system at the clubhouse: further investigation is required. Another strategic meeting should take place in the interim where other heating options (heat recovery from the bar) will also be discussed.

All the upstairs lighting has been/will be replaced soon with LED lights.

12. Communications

12.1 WSC Alerts

- There were no items to discuss.

10.2 Facebook Page

- There were no items to discuss.

10.3 Website

- There were no items to discuss.

TeamApp – to be added as a standing item 10.4 going forward. Some members have signed up to TeamApp (for the Bar Rota). Next steps are to import member's email addresses to Team App and lists of any other relevant groups (Bar Rota group etc.). It was suggested that TeamApp will be fully up and running for all members within 4 weeks' time.

13. Group Memberships

Advice received from insurers that we should have a Public Liability requirement in Group Memberships

13.1. WCKC

- Review of Agreement and Fees – Refer to item 8.4 above.

13.2. Wivgigs

- Proposal to change membership conditions – Refer to item 8.4 above.

14. Membership Software (WebCollect Update)

There is no update to report. This item is to be folded into the strategy discussions – Clubhouse Group.

15. Strategy Meetings (Update)

- No updates to the Water Borne group at this time.
- No update to the Clubhouse group at this time.

16. Environment Agency (Update)

The Commodore will submit our application to the EA re dredging. Some damage to a pontoon

17. GC Nominations and AGM 2020

Proposal to amend Section 4.2.4 of the Constitution to include wording from Section 4.2.9. A new Section 4.2.9 Getting Afloat membership is being proposed:

“4.2.9 Getting Afloat. This is an individual membership related to the Club’s “Getting Afloat on the Colne” programme and is limited to its specific activities. Getting Afloat membership is only valid for the duration of the programme in a given year, and exclude any right to vote at meetings, propose or second applications for membership, or to have any share in the property or assets of the club.”

A one-page proposal will be submitted for consideration by the AGM together with the above wording and presentation. Getting Afloat members will have a card to allow them access to the club but they will not have key fobs. The GC votes unanimously in favour of this proposal and Getting Afloat membership.

Verbal nominations have been received from:

Julie-Anne White – Vice Commodore
 Chris White – Commodore
 Nigel Cook – Membership Secretary
 Nick White – Treasurer
 Eric Strudwick - Secretary
 Carole Newman – member
 Marie Scales – member
 Mick Scales - member
 Martin Standley - member
 Marilyn Standley – member
 Tia Reddish - member

Formal nomination form received from:

Jon Scales – Sailing Secretary

18. Health and Safety (Standing Item)

18.1 Welfare (Safeguarding) Officer

- The position of Safeguarding Officer is to be confirmed. Discussions are underway between the VC and three club members to take on this role.

18.2 Annual review of Health and Safety documents

- The Commodore is undertaking the review with assistance provided by Marilyn Standley.

18.3 First Aid Course

- The GC received a paper from Jon Scales. A maritime safety course will be provided by Dawn Wood (£65.00 per person group discount for up to 10 people). It was agreed that expressions of interest be sought from members who wish to take part in the session(s), prioritising those who regularly undertake safety boat crewing. The GC agreed that the course will be subsidised for safety boat crew/cadet leaders

by the club to the value of £40.00. Other members will need to pay the full fee.

19. Members' Feedback (Standing Item)

There was no feedback to discuss.

20. Any Other Business

Booking request Form: A new form and revised terms and conditions document has been devised by Martin Standley in conjunction with Marie Scales and Eric Strudwick. Key points include increasing the deposit to £100 booking fee instead of £80 and weddings must book a day and evening fee rather than just a day wedding fee which will increase the fee by £50.00 overall.

Next meeting 3rd March 2020, 19:30

Signed as a true record.....*Bernie Hetherington*.....March 3rd 2020