

## Wivenhoe Sailing Club EGC Minutes – 27<sup>th</sup> March 2020 at 19:30 (meeting held via Zoom)

### In attendance

Nigel Cook, Amy Craske (observer), Bernie Hetherington, Carole Newman, Tia Reddish, Jon Scales, Marie Scales, Mick Scales, Marilyn Standley, Martin Standley, Daniel Stoker, Eric Strudwick, Julie-Anne White, Nick White, Chris Wood.

### Apologies

No apologies were received.

### Finance

1. The GC noted the financial projection and agreed that any significant expenditure (i.e. amounts in excess of £200) are to be agreed by either the Commodore or VC and the Treasurer.
2. The Club should be eligible for a £10K grant from the Government but it was agreed that this will only be added to the projection once received and confirmed.
3. The GC agreed that refunds for classes will be paid as appropriate, otherwise payments will be sorted once classes are able to resume again.
4. The GC agreed to refund any bookings that need to be cancelled at this time. If a refund is not requested the funds will be carried forward.
5. The GC agreed that mooring and dinghy payments are to be deferred until 1<sup>st</sup> June 2020 and a decision will be made about charges once the COVID-19 situation is made clearer. It was suggested and agreed that the Conditions of Use for Club Facilities (Mooring, Section 6 – Sabbaticals) should be suspended at the present time. The GC agreed to suspend the overstaying fee for yachts Winter Hard Standing. The Secretary will follow up with CBC about mooring fees in due course.
6. Memberships – 44 members have not yet paid their membership, it was agreed that reminders should be sent. The Membership Secretary will arrange the notifications.
7. WCKC – the GC received a letter drafted by the Commodore to the WCKC members. The GC agreed the letter and it will be sent out to the WCKC members asap.

### Keeping the Club Functioning

1. The GC agreed that, in line with government advice, that the Club is closed until members are notified otherwise. Daniel Stoker will install a camera in the foyer to monitor any entrance to the Club during this time.
2. Keeping connected with members – online: a virtual regatta has been organised and virtual dinghy races are to be arranged. The GC also discussed a Zoom Sailing Club Quiz night, the Commodore agreed to devise some questions. Daniel Stoker volunteered to set up meetings and events as required via Zoom, noting its ease of use via mobile as well as through a computer. All suggestions to be sent to the Commodore and Daniel who will try to accommodate requests in order to continue the social side of the club. It was agreed to use Team App to help arrange the dinghy races.
3. The GC agreed to cancel all organised events until 1<sup>st</sup> June 202 and then review as the COVID-19 situation develops.
4. The GC agreed to delay the launch of 'Getting Afloat' until later in the year. The GC also agreed to delay the Open Day until September at the earliest (previously scheduled to be on 7<sup>th</sup> June 2020).

5. Bar Closure Implications: the GC agreed to turn off the bar cooler and accept the cost of the loss of the beer currently held on-site. Out-of-date bar stock to be disposed of once safe to do so.
6. Cleaning and Bar Services: the GC agreed to pay a retainer (80% of their average monthly rate) to the Club's bar and cleaning staff (Simon and Kerry) in order to keep contact with them during closure.

#### Contingency Planning

1. The GC noted that, and expressed its thanks to, Daniel Stoker and Derek Greenham as they have agreed to be added to the alarm company list so that they can conduct alarm checks/go to the club in the event of alarm issues.

#### AGM

1. The GC agreed that the Commodore's Report and Financial Statements should be forwarded to all members. The Treasurers agreed to write a supplementary report to the financial statement to provide greater information to members. The GC requested that a note about postponing the AGM and reiterate that the Club is closed to all members, including access to their boats on Club premises – signs to this effect to be put up at the Old Hard and Club premises – be included in the Commodore's statement.
2. The GC agreed to suspend the AGM until safe and appropriate to do so; a possible date will be discussed after 1<sup>st</sup> June 2020.
3. The GC agreed that the current membership and officers of the GC should remain in place until an AGM is held and the new membership agreed by the Club. The GC agreed in the interim however to co-opt Amy Craske as a Treasurer to the Club to provide additional support. The GC expressed its thanks to Bernie Hetherington for continuing in his role as Commodore of the Club for the time being.
4. The GC agreed to discuss the next date for a GC via email.

#### Membership

1. The GC received the following applications for membership:
  - Elena Newman
  - Mark Cory

It was agreed that the Membership Secretary would contact the above and confirm whether they would still like to join the Club and, if so, the GC approved the applications.

#### AOB

1. There was no other business to discuss.

Signed as a true record.....*Bernie Hetherington*.....May 7<sup>th</sup> 2020