



## Minutes for General Committee Meeting, Thursday 4<sup>th</sup> July 2019, 19.30 at the clubhouse.

**Present:** Nigel Cook, Dudley Lean, Bernie Hetherington, Tia Reddish, Marie Scales, Mick Scales, Daniel Stoker, Eric Strudwick, Julie-Anne White, Nick White, Chris Wood

### **1. Apologies**

Apologies were received from Carole Newman, John Scales, Marilyn Standley, Martin Standley

### **2. Minutes of the previous meeting – 6<sup>th</sup> June 2019**

The minutes were confirmed as an accurate record of the 6<sup>th</sup> June meeting and were approved by the GC following a proposal by Chris Wood and seconded by Daniel Stoker. It was proposed by a member that AOB should be reserved for urgent items only; this was agreed by the Committee.

A member queried the decision by the GC not to record the names of the members involved in undesirable behaviour in the minutes as noted in item 8.2 of the 6<sup>th</sup> June GC meeting. The VC informed the GC that he wrote to the two members involved and has received written apologies from both members. Both members have been informed that should a similar incident happen again their membership of the WSC may be revoked. The matter is considered to be resolved and full records of the event are held in the Secretary's files (disciplinary folder). The GC confirmed it was happy with how the incident was recorded for future record.

### **3. Matters arising not included elsewhere in the agenda**

- Thanks from Maureen Reynolds and family for the wake
- Thanks from Nick Baker for the tow to Brightlingsea.

### **4. Correspondence not included elsewhere in the agenda**

Correspondence received from Brightlingsea Harbour about the use of our pontoons with a proposed schedule for when they will be making the trip upriver. They also agreed to pay a contribution to the Club, payable on a per person basis, for the use of the pontoons in future.

### **5. Treasurers' Report and Finance**

#### **5.1 Update**

- The GC received the figures for the last six months to the end of June, the June report, and the comparison statements for the same time last year.
- The month of June recorded a c.£1000 loss – principally due to hoist repairs, renewal of fire inspection, and bar expenses.
- YTD is still £9,350 in surplus and £2400 ahead of where we were last year.
- The GC discussed having a mid-year stocktake of the bar and it was agreed that a year-end stocktake would be sufficient.
- The income from the Open Day is currently unaccounted for but believed to be banked; Julie-Anne is investigating.
- The Club's insurance is due for renewal. It was noted that any additional dinghies will require notification to the insurer; there is no requirement to notify the insurer if we charge for the club's dinghies use. Should we decide to charge for the Old Hard Hut use the Secretary will contact the insurer about this once a decision has been made as to its use. The GC agreed to renew the insurance on the same terms as last year.

### **6. House Matters**

#### **6.1 Events**

- Lots of bookings have been received by Marie Scales, the majority of which have not clashed with Club events.
- The Secretary has spoken with our insurer broker about the need to have a member here full-time during non-member events. The insurance broker has proposed that a temporary membership be granted to

the person booking the event who will be in attendance but opening and locking up with still need to be a main member of the Club. The GC discussed this idea and mooted that some events would be a lower risk than others (for e.g. events when the bar is not being used may be lower risk). It was agreed that at this time the status quo would remain in place – non-member events must have a member to sponsor their event and stay for the duration of the event or use the bar and have a member operating as bar staff.

- The Art Class, beginning in the Autumn have asked to store a couple of bags of books at the Clubhouse. It was agreed, subject to finding a lockable storage cupboard.

## **6.2 Bar Committee**

- Volunteers are urgently needed for bar duty otherwise we will need to pay for bar staff on a regular basis.

## **7. Vice-Commodore's Report**

### **7.1 Sailing Committee**

- There were no minutes of the last Sailing Committee as the meeting was not quorate.
- Matthew Pearson has arranged a loan of a Rigidflex boat (Quest) for two weeks for the Club to trial.
- There was no further progress to report at this time in relation to submitting a grant funding application.
- The GC discussed the issue of charging a fee to those learning to sail or becoming confident in their sailing skills and using club boats. The issue of hiring a boat for a day versus an informal sailing session were discussed. It was agreed that this would be looked as part of the funding grant and development of new boats project.
- A club boat log is now available in the foyer for members to sign boats in and out and note any issues.

## **8. Membership**

### **8.1 Applications**

- Approximately 13 memberships are currently outstanding.
- Application received from Ophelia Mills, single membership; does not own a boat. First: John Scales, seconded: Nick White. The GC approved the membership.

## **9. Buildings and Maintenance**

### **9.1 Building Sub-Committee**

- The GC expressed its thanks to Eric and Allan for the canopy at the front of the Club.
- The new toilet, wash-basin outfitting will soon be complete at the Old Hard Hut. The VC proposed installing an instant hot water tap, the GC approved this measure.
- The GC discussed concerns about storing fuel and other flammable items (for e.g. fuel cans, outboard motors and the hard pump) in the Old Hard given that it is a wooden building. It was agreed that we will remove the fuel cans and the pump and store these as appropriate in the main club storage facilities. Further consideration will then take place regarding outboard motors.
- Julie-Anne White has ordered an eight cubby-hole locker following discussions at the last meeting.

## **10. Communications**

### **10.1 WSC Alerts**

- There were no items to discuss.

### **10.2 Facebook Page**

- Lots of photos have been uploaded following club event to the club Facebook page.

### **10.3 Website**

- There were no items to discuss.

## **11. Group Memberships**

### **11.1. WCKC**

- The WCKC are taking an active role in refurbishing the Old Hard

### 11.2. Wivgigs

- There were no items to discuss.

### 12. Membership Software (WebCollect Update)

There is no update to report. Julie-Anne is to upload the data to WebCollect

### 13. Strategy Meetings (Update)

No meetings have taken place since the last GC meeting.

### 14. Health and Safety (Standing Item)

#### 14.1 Annual review of Health and Safety documents

- The Commodore is to review the Health and Safety documents.

#### 14.2 Welfare (Safeguarding) Officer

- There were no items to report.

#### 14.3 Safety Boat Training

- The Commodore will be running training sessions over the next few weeks for helmsmen and Powerboat II training – refer to Club alerts.
- It was confirmed that a hand-held radio, as discussed in the June minutes, has been purchased.

### 15. Members' Feedback (Standing Item)

There was no specific member feedback to report. Marie Scales attended the Helping Hands AGM and it was expressed to her at that occasion that the Helping Hands group have enjoyed their lunches and are grateful for the opportunity.

A member reported that a member had informed her that some members were no longer attending the club due to the no-dog policy. The process, as outlined in the constitution, require an Extraordinary General Meeting to be held in order to ask the membership to vote on the matter (10 members required to call an EGM).

### 16. Any Other Business

- A member suggested that the Club games' nights begin earlier (18:00) in order to allow those with younger children to attend. Games' nights are on hold for the summer and will resume in September.
- The Cruiser race is taking place during the Wivenhoe Town Regatta.
- The GC agreed to run a stall in the Wivenhoe Town Regatta next year with membership information to hand out and answer questions from the public.
- It was proposed that a better way to keep the main glass doors of the clubhouse open should be found.
- A member of the Club was seen removing club fuel from the fuel can for personal use. The VC and Commodore agreed to discuss this outside of the committee and take action accordingly.
- A lapsed member has made an enquiry if they rejoin would they pay a new member or renewal fee. The GC agreed that this could be decided at the Membership Secretary's discretion.
- RNLI donations totaled £380.97 since the last collection.
- It was proposed that in the future we should revisit our publicity and how we advertise what we do.
- WSC Ostend Rally: 12 boats and 36 people took part. It was reported as a good event and is aimed to encourage those who have not sailed across the North Sea and may lack confidence to do so in a safe environment.
- The Commodore reported that there are some berths available at Adventure Offshore at a special reduced fee of £50 per week for those aged over 14 years – an alert will be sent out to members to highlight this opportunity.

Next meeting TBC September 2019, 19:30

Signed as a true record .....*Bernie Hetherington*..... October 3<sup>rd</sup> 2019