



## Minutes of General Committee Meeting, May 7<sup>th</sup> 2019 19.30 at the clubhouse.

**Membership:** Nigel Cook, Bernie Hetherington, Bill Kippen, Dudley Lean, Carol Newman, Tia Reddish, Marie Scales, Mick Scales, Marilyn Standley, Martin Standley, Daniel Stoker, Eric Strudwick, Julie-Anne White, Nick White, Chris Wood

1. **Apologies** for absence. Julie-Anne White, Nick White, Tia Reddish, Bill Kippen
2. **Approve the minutes of last meeting** The minutes of the April GC meeting were approved with a correction to a new member's name.
3. **Matters arising** but not covered by agenda items below. None
4. **Correspondence** not included elsewhere in agenda. None
5. **Treasurer's report & Finance**
  - 5.1. In their absence, the treasurers circulated a paper outlining this year's finances to date.  
Income over expenditure nearly £3k ahead of this time last year with thanks to Nigel, Tony & Kevin.  
Dinghy costs were £1.8k lower, because last year we had significant outboard motor costs and new Wayfarer sails.  
Bar costs £600 down, Property costs £900 up (patio and emergency lighting).  
Regular bills, similar to last year.
  - 5.2. Agreed: To invest the proceeds of the Cambridge & Counties account (approx. £35,500) in the best available one-year account. The treasurers to determine "best available". Proposed by Marie Scales, Seconded by Carole Newman.  
It was agreed that the treasurers can get Debit Cards for Chris & Mick to use.  
The committee wished to express its gratitude to the treasurers for a thoroughly professional service they provide to the club. In addition, reports are clear and informative.
6. **House Issues**
  - 6.1. Events Bookings Carole Newman and Marie agreed to take over bookings, after the Secretary expressed his wish to hand this over. The Secretary agreed to revise the role description for the Bookings Secretary.  
Marie is organizing a lunch on May 13<sup>th</sup> in association with the Monday Club & Helpings Hands for 50 older residents in Wivenhoe. A similar event is planned on June 21<sup>st</sup> for the Over 60s club.
  - 6.2. Bar Committee Had not met and no issues needed resolving.
7. **Vice-Commodore**
  - 7.1. Sailing Ctte minutes. The VC talked through the pertinent issues in the March and April minutes.  
Arrangements for the "Push the Boat Out/ Open day". The registration arrangements would be follow RYA guidelines and be more formal than previous years.  
Roy & Val Crookes doing registrations. Mick & Marie Scales (with helpers) bar & catering. Kevin Hosking & Ted Reddish, pontoon supervision. Richard Mosek & Derek Greenham supervising sailing dinghies (4 WODs, 2 Wayfarers, up to 8 Topaz, 1 YW Dayboat and the Hunter will be available). Mathew Pearson organizing cadets. More cruiser owners needed to take trips out on the river.
  - 7.2. Sailing Secretary. Jon Scales has volunteered to take the vacant role of Sailing Secretary. The GC thanked him for this offer and formally co-opted him on to the GC.
  - 7.3. Safety issues.  
The EA walkway & pontoon fixing is slowly deteriorating. A number of fixings have sheared or come out.  
Agreed to form inspection party to decide on action (if any). Chris, Bernie, Mick & Eric.  
It has been suggested that the shed support beams on the Old Hard need checking. Agreed as above.  
  
The VC asked that the YW DayBoat be included in the club insurance (Hon Sec to do).

## **8. Membership.**

- 8.1. Applications** David Minter, Single adult, prop. Ian Barret, sec. M Scales; Approved  
Andy Bulliman, Family, prop. C Mullins, sec. N Cook; Approved  
Stella Willcocks, Single adult, prop. Petra Wilton, sec. M Mitchell; Approved  
Nigel reported that approximately 20 membership renewals were still to be clarified. Nigel to send another email to ask for clarity. Bernie offered to telephone those left.

## **9. Buildings and Maintenance.**

- 9.1. Building Sub Cttee** No issues

## **10. Communications.**

- 10.1** WSC Alerts  
**10.2** Facebook page  
**10.3** Website Martin outlined the contacts policy on the website.  
It was agreed to purchase a waterproof camera to take on safety boat to capture images for publicity.

## **11. Group memberships.**

- 11.1.** WCKC Nothing to report.  
**11.2.** Wivgigs The committee discussed the issues around Wivgigs membership and agreed a way forward.

## **12. Membership software** WebCollect update; Nigel has created membership files ready for upload when Julie-Anne arranges to clear down testing data. System should be ready to use in a couple of weeks.

## **13. Strategy Meetings** Update No progress this month.

## **14. Consider the minutes of the 93<sup>rd</sup> AGM**

## **15. Health & Safety (standing item)**

- 15.1** Annual Review of H&S documents. Bernie to review.  
**15.2** Welfare (Safeguarding) Officer. Secretary clarified with Sam Meyer that the club will reimburse anyone involved with cadets who needs to complete a DBS process.

The VC reported a potentially serious situation with a safety boat towing a sailing dinghy alongside. All safety boat helms and anyone who may undertake this procedure should review safe practice guidance.

## **16. Members feedback (standing item)**

## **17. Any Other Business.** Bernie reported that 13 people had attended the first River Users course at the Nottage Institute.

Next meeting June 6<sup>th</sup>

Signed as a true record.....*Bernie Hetherington*.....June 6<sup>th</sup> 2019